



CAPE GEORGE COLONY CLUB

**2023
Annual Membership
Meeting**

**Saturday, July 15, 2023 - 2:00 P.M.
Via Zoom Meeting**



Annual Membership Meeting Agenda

Saturday, July 15, 2023 - 2:00 P.M.
Via Zoom Meeting

1. Welcome and Introductions – Jane Ludwig, President
2. Approval of minutes from last year's Annual Membership Meeting (motion needed from the floor)
3. Membership Report – Pat Gulick, Secretary, as submitted.
4. Treasurer's Report – Fayla Schwartz, as submitted.
5. Manager's Report – Marnie W. Levy, as submitted.
6. Committee Reports –Environmental, Finance, Fitness, Marina, Nominating, Pool, Roads & Building, and Water Advisory, as submitted. Emergency Preparedness and Workshop, to come.
7. Social Club Report – as submitted.
8. Member Participation
9. The result of the vote to change the Bylaw Article III B1 will be announced, Pat Gulick - Secretary.
10. Introduction of new CG Board of Trustees, Pat Gulick – Secretary.
11. Adjournment

NOTE: A special meeting of the Board of Trustees will be held immediately after the Annual Meeting is adjourned. Please see the Special Meeting Agenda.

CAPE GEORGE COLONY CLUB
ANNUAL MEMBERSHIP MEETING MINUTES

July 16, 2022

2:00 PM via Zoom online

DRAFT

President Ray Graves called the meeting to order at 2:04 p.m.

Welcome and thank you for attending.

Trustees in Attendance: Ray Graves, Jane Ludwig, Fayla Schwartz, Pat Gulick, John Dwyer and Kris Easterday. Joel Janetski was not in attendance.

Action on Minutes: Ray Pierson moved, and Ross Anderson seconded to approve the minutes of the Annual Membership Meeting of July 17, 2021. Passed unanimously by all in attendance.

Presentation: Cape George 101 – presented by Ross Anderson with pictures by Fayla Schwartz.

Ross gave an overview of how the Cape George HOA works, and the services provided. Highlighting the many opportunities for volunteers to support our community and continue to keep our fees low.

Annual Reports:

The following reports were submitted to the Board of Trustees and to the membership via our website prior to today's meeting: Annual Treasurer's Report, Manager's Report, as well as the following committee reports: Building & Roads, Environmental, Emergency Preparedness, Fitness, Marina, Pool, Water Advisory, and Workshop.

These reports are attached to the minutes and incorporated by reference.

The Social Club annual report is also included.

Member Participation:

Mardella Rowland thanked all who support the fitness center and committee. She announced her intention to step down as the fitness committee chair at the next Board meeting, July 28th. Phyllis Ballough will act as interim until a new chair for the committee can be found.

Rich Hilfer made a formal request to reestablish the "Letter from the President" in the monthly Cape George newsletter. He has found it to be a useful communication tool for what is on the mind of our members and the actions of the board. The article has been absent for eight months and now is the time to restore it with the appointment of a new president.

Jane Ludwig acknowledged the support of all volunteers in the community and applauded their activism.

Jane also recognized two Board Presidents serving this past term, Lad Burgin and Ray Graves. Thank you for your leadership in serving our community.

Kris Easterday encouraged members to get involved with the community. It is a great way to meet your neighbors and there are many ways to contribute.

CAPE GEORGE COLONY CLUB
ANNUAL MEMBERSHIP MEETING MINUTES
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Election Results: Pat Gulick - Secretary

The Election Committee including the Board Secretary, met on July 11, 2022, at the Cape George office to count appropriately submitted member ballots for the election of two new Board members.

The results are as follows:

Mark Constani	86.5 votes
Mike Heckinger	120 votes
Bart Mooyman-Beck	133 votes
Betsy Coddington	162.5 votes

Welcome and congratulations to our newest trustees, Betsy Coddington and Bart Mooyman-Beck.

Vice President, Jane Ludwig expressed a heartfelt thank you for those leaving the board this year. Lad Burgin, Ray Graves, and Kris Easterday thank you for your service to the community.

Adjournment:

Lad Burgin moved, and Ray Pierson seconded to adjourn the meeting at 2:32 pm. Passed unanimously

Submitted by:

Pat Gulick, Secretary

Approved by:

Ray Graves, President

Annual Membership Report July 2022-June 2023

38 properties sold between July 1, 2022, and June 30, 2023

Of the properties purchased 31 are homes and 7 are lots.

An additional 3 properties are currently in escrow, pending close of sale.

In the last year, 2 new homes have been completed and 9 more are currently under construction.

Cape George Colony Club
2022 Annual Treasurer's Report to the Membership
Submitted July 2023 by Fayla Schwartz, Treasurer

End of year 2021 completed in 2022

No treasurer's reports were submitted until March 2022 (for January 2022). Financial statements were late due to late 2021 audit and federal taxes; we could not close the books on 2021 until these were completed. Our federal taxes for 2021 were finally paid in May 2022, and we received a refund of \$2200.

The 2021 Audit was not completed until September 2022. This year, we were to submit all requested materials for the 2022 Audit to the auditors by the end of February 2023. This resulted in our receiving the completed 2022 Audit in June 2023.

2022 Budget

Due to financial and managerial changes, the 2022 budget was not submitted to the board and membership for approval until Feb. 2022. Therefore the 2022 budget was blended, with 2021 fee levels for the first quarter and 2022 fee levels for quarters 2-4.

In 2022, Marina fees were not collected until March, so we were behind budget to start the year, and caught up later.

The 2023 budget was approved by the Board and Membership in November 2022.

Bank Accounts

Our Pacific Premier Bank (PPB) and Chase accounts balances were over the FDIC limit of \$250,000 per bank. To address this issue and still keep our funds protected, we opened accounts at Kitsap Bank (a local institution). At Kitsap Bank, we opened a Money Market account and two Intra-Fi Network (CDARS) accounts. These accounts are administered by a group of banks so that more than \$250,000 can be invested without FDIC penalties. In addition, we already had a Sweep (Intra-Fi) account at PPB. We began to watch account balances and move some funds into these accounts when needed to keep our balances in the expected range.

Employee Salaries and Benefits

Our new General Manager started work at the beginning of May 2022 under probationary salary. She was given a raise to full salary in August 2022. This means we had more funds than expected for salaries for the first half of the year. Some of this decreased spending in salaries was offset by paying the Office Administrator extra to cover some of the General Manager's duties, as well as increased 2022 salary rates for all continuing employees.

Employee benefits costs were down after May 2022 as we changed the employee healthcare plan from Regence to an ICHRA (Individual Coverage Health Reimbursement Arrangement) plan, administered by third party company Take Command. Once employees adjusted to the new reimbursement plan, they have been satisfied with it.

State Excise taxes

State excise taxes, paid monthly, were overpaid in January and February 2022 (due to inexperienced treasurer errors) and we received a full refund of \$3,036.18 for our overpayment in November 2022. Nearly all of our taxable income for the state is in the form of water fees, as member assessment fees are deductible.

Revised Financial Practices

Several new financial and human resources practices were instituted in 2022 that improved our standing in the 2022 audit. We have separated Accounts Payable tasks from Accounts Receivable tasks between the two office employees. Two board members, as well as the General Manager, now approve all vendor invoices submitted electronically for payment. A board member works with the General Manager at each payroll cycle and for each excise tax payment.

General Operations

We continue to operate on a very tight budget. In 2022 we did have some leeway with expenditures because we had lower than normal labor costs for the year. However, this is no longer the case, and each new and/or unexpected expense must be carefully evaluated by the General Manager and the Board of Trustees.

Reserves

Reserves Balances (based on 2021 Audit)

	Start 2022 (audited balances)	End 2022 contributions to Reserve funds (audited; detail below)	End 2022 Project costs approved by the membership	Start 2023 Reserve funds balances (audited)
General Operations	\$254,183	\$81,013	\$(59,528)	\$275,668
Water	\$897,353	\$194,288	\$(7,952)	\$1,083,689
Marina	\$62,915	\$53,542	\$(19,795)	\$118,571

End of 2022 Detail of Contributions and Costs, Audited Totals

Fund	Assessment Revenue	Interest Income	Net Cash	Project Costs	Net EOY Activity
General	\$54,284	\$1,728	\$20,348	\$(59,528)	\$ 16,832
Water	\$87,243	\$3,063	\$86,726	\$(7,952)	\$169,081
Marina	\$52,346	\$ 892	\$22,212	\$(19,795)	\$ 55,655

2022 Reserve Projects

- Pool Deck Repair \$ 5,630 General Fund
- Berm Rebuild \$48,685 General Fund
- Fitness Equipment \$ 5,213 General Fund
- Telemetry – Phase I \$ 7,952 Water Fund
- Jetty Rebuild \$19,794 Marina Fund

Operations Audited Totals for 2022

	12/31/2022 Audited	12/31/2021 Audited	Difference
General Operations			
Total Revenue	\$ 348,741	\$ 344,997	\$ 3,744
Expenses	(328,392)	(391,203)	62,811
General Net Income	\$ 20,349	\$ (46,206)	\$ 66,555
Water Operations			
Total Revenue	\$ 243,891	\$ 209,579	\$ 34,312
Expenses	(157,165)	(160,115)	2,950
Water Net Income	\$ 86,726	\$ 49,464	\$ 37,262
Marina Operations			
Total Revenue	\$ 90,149	\$ 78,500	\$ 11,649
Expenses	(67,937)	(74,085)	6,148
Marina Net Income	\$ 22,212	\$ 4,415	\$ 17,797
Combined Net Income	<u>\$ 129,287</u>	<u>\$ 7,673</u>	<u>\$ 121,614</u>
Reserve Income	\$ 193,873	\$ 189,144	\$ 4,729

Midyear, unaudited financial results for 2023

UNAUDITED Modified Cash Basis	5/31/2023 YTD Actual	5/31/2023 YTD Budget	Difference
General Operations			
Total Revenue	\$ 179,431	\$ 178,390	\$ 1,041
Expenses	(125,584)	(141,834)	16,251
General Net Income	\$ 53,848	\$ 36,536	\$ 17,291
Water Operations			
Total Revenue	\$ 117,539	\$ 121,738	\$ (4,200)
Expenses	(56,431)	(75,355)	18,924
Water Net Income	\$ 61,107	\$ 46,383	\$ 14,725
Marina Operations			
Total Revenue	\$ 91,436	\$ 92,287	\$ (851)
Expenses	(27,219)	(28,748)	1,529
Marina Net Income	\$ 64,217	\$ 63,539	\$ 678
Combined Net Income	<u>\$ 179,172</u>	<u>\$ 146,478</u>	<u>\$ 32,694</u>
Reserve Net Income	(*) \$ 99,962	\$ 99,962	\$ 0
<i>(*) Does not include Reserve interest income.</i>			



Cape George Colony Club

July 15, 2023

2023 Annual Meeting Manager's report

When I started in the position of General Manager at Cape George Colony Club in May 2022, I had a good feeling, but was not sure what to expect. What I experienced was a community that pulled together, in the second year of high inflation, after Covid which resulted in a scarcity of vendors and materials, and after being short-staffed for six months.

Credit goes to the outstanding Board of Trustees; Terri Brown, who was acting Administrator and Manager; the wonderful volunteers on the Cape George committees; and individual members, who all work hard to work together. It is a pleasure to work alongside such a positively motivated community of neighbors!

The summer of 2022 was a post-Covid reopening of sorts. Summer celebrations including the 4th of July barbecue, the Salmon Barbecue, and the Waterfront Festival, where the Marina Committee served two hundred people freshly caught and cooked crab, brought the community together in a beautiful way.

I saw new committee members grow into leaders in a matter of months. I am confident that in the coming year members who have served on committees in the past or are getting their feet wet as new committee and board members will find success as well.

There were challenges...

Storms and king tides in the winter of late 2020 and early 2021 damaged the berm, leaving the Cape George common area facilities at risk. A major berm repair took place in October 2022. When the repair was complete the Board approved the Ad Hoc Berm Protection Committee to create and implement a plan to help protect and reinforce the berm.

The goal is to keep foot traffic off the berm. The berm is in place to protect valuable Cape George assets including the picnic shelter, clubhouse, pool, fitness room and workshop from high tides and storm surges. The Ad Hoc Berm Protection Committee, the Environmental Committee and Cape George volunteers spread gravel and sand on the berm and followed up with planting dune grass and other vegetation to help stabilize the berm. The committee posted signs to direct people to designated beach access paths at the north and south ends of the berm. A rope-and-post fence creates a visual barrier to remind people to not cross over the berm.

The Board of Trustees established a standing Shoreline Protection Committee to monitor changes and maintain the berm protecting our facilities for the future.

Creating a budget for 2023 was difficult due to unanticipated rising costs. The Finance Committee and management met with committees and made decisions about how to fund everyday repairs, how to take care of Cape George employees, and how to move forward on necessary projects. It became clear that inflation was outpacing the annual assessments. This led the Board to put a bylaw change to vote by the membership in June. The proposed bylaw change was to change the amount the annual general

assessment can be increased in one year from four percent to eight percent. The result will be announced in the Annual Meeting.

Late in 2022 the Board established an Ad Hoc Tech Committee to address community security issues, and to improve security in the Cape George Clubhouse and Marina areas. Working with a very minimal budget, the committee is making progress toward accomplishing their initial goals, such as bringing better Internet connectivity to the Clubhouse and Marina and installing security features in Cape George.

In January of 2023 management and committee chairs began working on a Level 1 Reserve Study. Committee chairs and management met to discuss reserve demands in the coming years. The final reserve studies will be submitted to the 2023-2024 Board of Trustees in July and will be considered in budget and finance planning for 2024.

And rewards...

What an amazing community we have! This year I saw neighbors take care of neighbors in so many ways. They opened their homes to neighbors during power failures and heat waves. One member picked up a barking dog who was left at home when her owner went to the hospital without having time to arrange for a pet sitter. Volunteers have built safe trails so other members can safely walk from their neighborhood to the waterfront easily. Members voluntarily tend to common areas and pocket parks, contributing to the serenity of Cape George. Volunteers lend their high-level professional knowledge and expertise to all sorts of projects without asking for anything, even a thank you, in return. Members thank each other, thank our staff, bring goodies to the office and volunteer hundreds and hundreds of hours to your, my, our community.

Thank you all for sharing your talents with your community as volunteers and participants in the lifestyle of Cape George Colony Club.

Cape George Emergency Preparedness Committee

July 2023 Annual Report

The past year has been quiet for our teams as we are still coming out of our Covid slumber. In the meantime, there are many new Cape George members that have moved in who may not know much about this committee, so we are keen to reach out soon with a presentation and some EP information for our community.

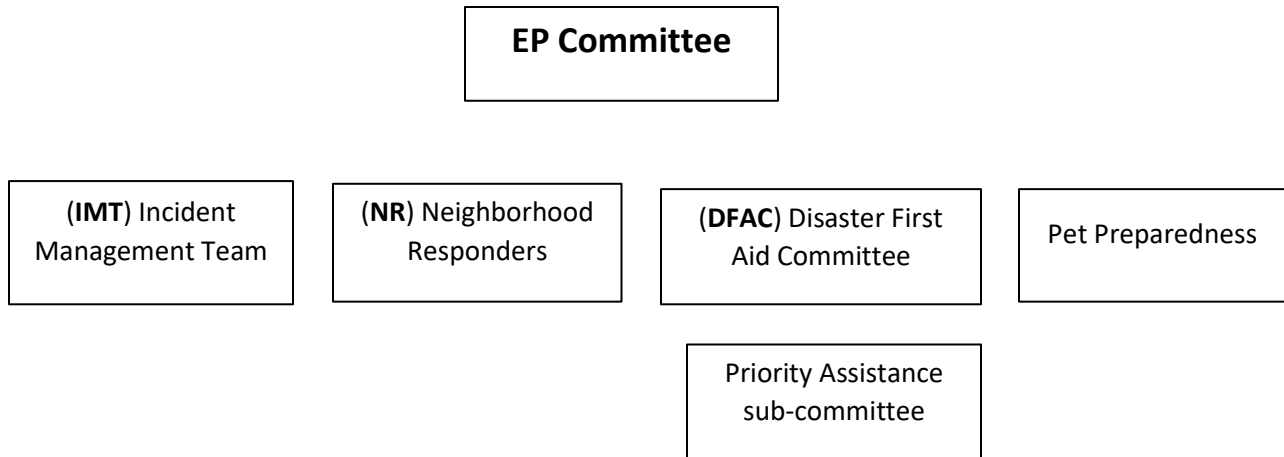
There were no activations of our teams over the last year for any emergencies. As we've said in the past, we are one of those committees that hopes to never really need to activate, but we are ready in any case.

We did have the opportunity to all meet together as a team this last year. This meeting was to reaffirm our volunteers willingness to continue moving forward with training and education for the Cape George Community. We were also able to connect with several new interested members and are happily pulling those folks into our fold.

There were also three outreach events hosted by our committee this past year. These were an informational presentation by the East Jefferson Fire Chief about the February ballot measures, a St. Patrick's day dinner with Emergency Preparedness information table, and a much anticipated (and repeatable in the near future) First Aid refresher course also generously provided by East Jefferson Fire Rescue personnel.

There are of course regular radio (HAM) checks that several of our team members participate in weekly to keep our communications chops in good form and ready for any outage or disaster.

Below is a layout of our Emergency Preparedness team structures and purposes for those of you who may not be familiar and just want to know about, or even may want to volunteer to train and participate with us.



The **EP Committee** meets annually typically to advise the Board of any current or future needs the committee and teams may need as far as supplies or training. Members are encouraged to engage in or to have engaged in EP trainings and classes around our County or to bring expertise from past job experiences etc.

The **Incident Management Team** is comprised primarily of individuals that are practiced Amateur Radio operators (HAM) and excellent communicators. Their tasks following a disaster will be to coordinate with our Cape George leaders (Manager, board members, Neighborhood Responders) and the county Department of Emergency Management to assure we are operating and responding with the best information possible and that the County and State are fully aware of our unmet needs and or resources we may be able share.

The **Disaster First Aid Committee** is comprised primarily of active or retired healthcare professionals. Their tasks following a disaster are to assess and triage (if possible) any injuries or healthcare needs and coordinate with the IMT to relay those needs. These folks are volunteers and are only asked to engage as they feel safe to do so and are willing and able to provide assistance in the circumstance.

The **Priority Assistance sub-committee** is also comprised of active or retired healthcare professionals who work with the Cape George office to maintain a private list of self-identified individuals who know they will need assistance immediately following a disaster. These are typically individuals who may be on oxygen or have mobility issues but can also include adolescents who may be home alone. Anyone in this category is encouraged to self-identify to their NR or a committee chair. The information is kept private.

Neighborhood Responders are volunteers that have taken on the task of assessing their immediate neighborhood (block or specific area) following a disaster. They do this task as volunteers and are only asked to provide assistance where they feel safe to do so and to otherwise radio their assessments to the IMT for further triage and potential relay to County Department of Emergency Management or State agencies. There are over 30 NR's throughout 15 distinct areas of the entire Cape George community.

Of course, we cannot forget to think about our other companions and family members, namely those of the furry or feathered variety. The **Pet Preparedness** team is comprised of members who are very savvy about pets and are animal lovers. They are particularly interested in making sure your household disaster plans fully include your pets!

Our daily priority as a comprehensive team is simply to educate and reach out to our neighbors and to engage them in dialogue about disaster and emergency preparedness tasks and ideas. We utilize a lot of resources and documentation provided through our **Jefferson County Department of Emergency Management** and the comprehensive libraries of preparedness information they have online [Jefferson Co Preparedness-Planning](https://www.co.jefferson.wa.us/1067/Preparedness-Planning) (<https://www.co.jefferson.wa.us/1067/Preparedness-Planning>) as well as government sources such as <https://www.ready.gov/>

Think about your own household preparedness for disasters (forest fires, road closures, earthquakes, floods). Reach out to our team for information or start at the Jefferson County link above. Sign up for **NIXLE** text and email alerts about closures and impacted areas in our County by following the "Alerts" link also on the County website above.

Sincerely, your Cape George Emergency Preparedness Chairs –

Thad Bickling and Cassie Reeves

**CAPE GEORGE ENVIRONMENTAL COMMITTEE
ANNUAL REPORT
JUNE 2022-MAY 2023**

Steve McDevitt served as chair of the committee until July 2022 when Chris Buzzard agreed to become a co-chair of the committee. The committee continues to seek a co-chair to share the position with Chris, who is currently serving as the single chair. Meetings were held at 9:15 am on the second Tuesday of the month either in person or via ZOOM (depending on weather and Chris's availability as she spends part of the year out of state). Projects the committee has focused on over the past year are described below.

Intertidal Survey: The annual Cape George Intertidal Survey was conducted on June 16, 2022. This survey, co-sponsored by the Environmental Committee and Port Townsend Marine Science Center (PTMSC), is conducted by scientists and volunteers from the PTMSC with assistance from committee volunteers. The survey records data on algae and marine animals in the intertidal zone in the same exact location each year, as part of a wider citizen science project operated under the auspices of the Washington State Department of Natural Resources.

The Annual Low Tide Beach Walk was held on Thursday July 14, 2022, during a -3.5 ft low tide. It was very well attended with 60-80 participants. It was guided by naturalists from PTMSC who helped participants learn more about the amazing plants and creatures of our intertidal zone. All community members and their friends and family members were invited. A second low tide walk hosted by members of the community was organized by Steve McDevitt and held on August 11, 2022.

Waterfront Festival: At the Aug 20, 2022 Festival, the committee hosted a small table with information on environmental issues and organizations in our area. Mountain maps and Native Plant booklets were for sale, and a sign-up list was available for information on the committee.

Bell and plaque for Bob Carter: The Watershed Bell, which was commissioned by Bob Carter's father, was permanently donated to the Cape George Community by Bob's widow, Jan Carter. The bell was cast by Tom Jay of the Lateral Line Bronze Casting Studio in Chimacum. An article about the history of the bell was placed in the CG newsletter. The bell will be maintained by the Environmental Committee. The committee also developed a plan to place a plaque near the bell as a tribute to Bob Carter and his years of service to the CG Community. The Plaque will be paid for by the committee and is being prepared.

Memorial Park plaque/restoration: The committee has been discussing possible options for restoring or replacing the memorial plaque and hopes to complete this project in 2023.

Ravine Steps: Under the leadership of Chuck Hommel, a team of volunteers completed new steps between Huckleberry Place and the ravine in early summer 2022. The volunteers were Chuck Hommel, Rick Kelley, Brent Eriksen, Tom Cawrse, Dennis McDaniels, and Patty Dunmire. Materials were provided by the Cape George Community and Donnie provided valuable assistance in delivering materials. An article on the project was published in the newsletter. Then in spring 2023, Chuck and his team of volunteers replaced half of the steps

going from Victoria Loop to Marina Drive. Volunteers were Tom Cawrse, Patty Dunmire, Bernt Ericson, Brian Etscheid, Chuck Hommel, Rick Kelley, and Peter Niles, with support and materials from Steve King, Penny Jensen, and Donnie Weathersby. Chuck reports that they plan to finish replacing the steps in the spring of 2024.

Petanque courts: A work party took place on August 16, 2022 to weed and clean the courts. The work group did a great job and the committee is hoping to hold another work party in summer 2023 to again clean up the court.

Light on the flag at the marina: Concern has been expressed about the brightness and direction of the light and its potential effect on migrating birds. Varn Brooks worked with the marina committee and the light has been appropriately adjusted.

The annual Halloween Party, which is the committee's main fundraiser, returned this year on October 29, 2022 for the first time since 2019. As usual there was a scary food contest, costume contests for adults and children, and a carved pumpkin contest.

Hemlock Removal. The committee continued to communicate with Peninsula Environmental about the ongoing hemlock removal program until October, 2022, when the committee approved a motion that the issue was too large and affected the whole community too much to be handled just by the Environmental Committee. The committee asked that hemlock control on community CG property be handled by the manager in future.

The **Rain Garden,** installed in the early summer of 2020 continues to do very well. The former chair of the committee, Steve McDevitt, has taken the lead in maintaining the watering and weeding of the garden with assistance from committee volunteers. The temporary fencing was taken down this year and replaced with posts and rope.

Berm Restoration. A number of environmental committee members, along with other concerned members of the community, were asked to form an Ad Hoc Berm Committee to handle the restoration work on the berm. Throughout the process, the Environmental Committee received regular updates from members of our committee who were serving on the Ad Hoc Committee. We also provided volunteers to help with reseeding of dune grass and other activities. Because of the very important ongoing issues related to the berm and the waterfront, a regular permanent Waterfront Monitoring and Protection committee has been created.

April 22, 2023 Beach Clean-up: 22 people participated and 186 lbs of trash were collected, plus some additional larger items. Steve McDevitt and Pat Gulick served as coordinators.

Lecture by Dr. Kaminsky. Dr. George Kaminsky from the Washington Department of Ecology presented a well-attended slide talk for the community on May 4 at the clubhouse. He described how berms can be used to stop flooding and encourage beach growth. It is hoped he may be a helpful resource in the future in facilitating applications for possible grants for our community to help with our beach preservation efforts.

Environmental Shelf for Clubhouse Library. The committee is working on developing a list of useful environmental resources and plant and wildlife guides. The committee plans to purchase books and create a resource shelf at the Clubhouse Library for use by community members at the clubhouse.

Maintenance of Common Areas. Throughout the past year, volunteers from the committee have helped with weeding, pruning, and plantings at Memorial Park, on the grounds around the Clubhouse, as well as in other common areas. Patty Dunmire and other members of the committee are planning to replace more water-thirsty plantings around the clubhouse with more drought-resistant native plants with funds provided by the social committee.

Styrofoam Recycling: The committee has coordinated efforts with the local Port Townsend StyroCyclers (styrofoam recycling group) to help our members participate in this effort. Jo Blair, a member of the Environmental Committee, has spearheaded this effort, including collecting Styrofoam from members.

Fines for Tree Cutting: The Cape George Board of Trustees asked the Environmental Committee to make recommendations for revising the fine schedule for cutting trees on one's property without obtaining a permit and for cutting trees on CG common property or another member's property without permission. The committee researched the issue and provided recommendations to the Board which were adopted at the February 2023 Board meeting.

Newsletter Articles on a variety of environmentally relevant topics were prepared for the Cape George Newsletter throughout the year. Examples of topics are Scotch Broom control, Washington State Department of Fish and Wildlife Fishing and Shellfish Regulations, marine mammal stranding, history of the Watershed Bell, and building of the new ravine steps).

Respectfully submitted 7-6-23

Ruth Ross
Secretary
Cape George Environmental Committee

**Finance Committee
Annual Report to Membership
July 2022 - July 2023**

The Finance Committee membership changed a year ago, saying goodbye with gratitude to Georgette Semick and Karen Krug, and welcoming Mark Kochendorfer and Susan Sanford. The Committee continued its expanded supporting role to the Board and the Treasurer on Financial matters, with ongoing analysis and review throughout the year of financial performance of the community, as well as account reconciliation.

The first major task was preparation of the 2023 Budget, working with Committee Chairpersons and the new General Manager to gather insight into needs for 2023. A budget was prepared and a draft presented to the Board for their review, and in October of 2022 the Board submitted their revised final to the Membership, which approved it.

Reporting models for analysis and review are a work in process, and were very helpful as we approached the end of 2022 ensuring accurate and thorough data, with accounts reconciled and cost centers accurately tracked for year end reporting.

In anticipation of the audit, materials were prepared as part of our year end process, and the Committee worked in tandem with the Office and Treasurer to assemble information necessary for the auditors, and together we succeeded in supplying all reports and reconciliation spreadsheets by the end of February.

We assisted the President and Treasurer with various analyses to present them with data which helped them profile the financial challenges faced by inflationary pressures on expenses which exceeded the rate of increase in Assessment generated revenue for the past couple of years. These were prepared in advance of the planned Board Retreat scheduled for April 1. The resulting proposal to the membership was reported back to the committee so that we could assist in providing financial data to further inform the community of the challenges before it.

We turned our attention to a concern over safeguarding data. Backups were not being performed, and while the Office had a robust installation of Microsoft 365, it was not being fully utilized to the benefit of the staff or Board. To this end, a committee member was appointed by the Board to serve as a Technology Expert and assist in incorporating aspects of this software into the workflow of the Office staff and ensuring backups are safeguarded through the use of OneDrive. This is a lengthy process but much has been accomplished so far.

These procedures continue to be worked on, as well as file sharing setup in a secure environment through Sharepoint to enable the committee to share files rather than email repeatedly back and forth. A similar site has been initiated which will similarly enable Board members to share files in a secure environment as well when it is fully functional.

The 2022 Audit arrived in June and the Committee reviewed the result and recommended acceptance once one correction was made, and the Board moved and approved it at its June meeting.

All year we've been working with Community Financials to address issues some members have been having with visibility into their accounts and payment processing. We have made some progress and hope to have more improvement such that the membership can have confidence in the ability of Community Financials to accurately and efficiently process payments. The Goal is to support the office staff and help to reduce the amount of processing that occurs in our office, and have it all go to Community Financials which is the service we pay for.

As an extension, we are reviewing the various features we pay for but do not yet use with Community Financials in anticipation of contract renewal next month. Enumerate is a corporation which has established a linked series of packages to serve HOA's, and has included Community Financials under it's umbrella. One of our members will be working cooperatively and in tandem with the Tech committee to pursue more information as to the various packages offered that unite the financial reporting with member reporting, the potential for managing mass and targeted emails to the membership, as well as other products offering online capabilities to function as a secure website allowing storage and dissemination of information to the membership.

All of these are being marketed but they are not yet explored, but we plan to assist the Tech committee in any way we can to explore and thoroughly vet these possibilities for improving communications, processing and reporting at Cape George. It's a long process and we're just starting, so we're not looking to making changes just now, just exploring possibilities before us.

And finally, we are now gearing up for Budget preparation once again, working to ensure June is complete so that we will have an accurate picture of the 1st 6 months that we will use to project 2023 balances in advance of budgeting for 2024. While the committee intends to continue its support of the Board in fulfillment of its charter, it will be receding from the day to day bookkeeping tasks.

Respectfully submitted:

Nancy Charpentier, Chair
Mark Kochendorfer
Susan Sanford

Fitness Center Committee Annual Report July, 2022 - July, 2023

This past year the Fitness Center Committee has seen the Chairperson baton passed from the capable hands of Mardella Rowland to Co-chairs, Judith Chambliss and Allan Zee. Our Committee of 15 members includes 2 new members and is a very active working Committee, with various responsibilities being delegated to the members. We are pleased to see that the easing up of COVID has resulted in a steady increase in use of the FC. With some kind help from the Office, we can estimate that there are roughly 25 visitor entries daily to the FC.

Our annual February Fundraiser was a whopping success with \$4452, raised through member donations, about a 1/3 increase over last year. Our current balance is \$10,191.88. This year we have purchased a new Treadmill and have added a donated second Rowing Machine. The Workshop members graciously built a wonderful bench for our entryway and we are in the process of spiffing up the outside entry doors with a new paint job and signs. We have installed a suggestion/comments box, in order to be better in touch with the thoughts and feelings of our users. We have been pleased with the number of positive comments about the excellence of the available resources at the Fitness Center and what a gift to the Community this little gem of ours is. We are grateful to all who have made it so!

Respectfully submitted by
Judith Chambliss & Allan Zee
6/23/23

Marina Committee Annual Report 2022-2023

The marina continues to furnish access to a remarkable waterway and be a vibrant hub of this community. Every day the marina hums with activity, especially during our crab and shrimp season. People from all over the community come down to the waterfront, whether they have a boat or not, to enjoy the sights and sounds of an active marina and Bay. The rich life experience and enjoyment our marina provides to all members is obvious and constant.

1. Penny and I took over Nov 1, 2022, so I have nothing to report prior to that.
2. We immediately campaigned and implemented the Marina Service Program wherein every boater enjoying the low cost privilege of using the marina has to volunteer some hours for marina projects or pay for those hours not served. Hours vary by level of use as gauged by marina fees paid. Whereas 5 to 10 volunteers might show up on Tuesday morning work days, we are now seeing 20 to 30. A lot of this is due to the energy and enthusiasm of the new Harbormaster and a focus on making it fun.
3. We identified pilings at risk of physical damage from dock motion and have taken measures to protect those pilings with rub strips and rollers.
4. The Memorial Fund generated by the Marina Sale was used to build a new crab cleaning and cooking station at the south end of the marina. Funds were also made available for a new hoist for lifting engines and other heavy parts out of boats, the old one had deteriorated to the point of being dangerous. And the crown jewel of Memorial Funds, the Waterfront Festival, will continue again this year.
5. Two sink holes were discovered around the marina and Volunteers filled in and reinforced those trouble spots.
6. Every week some of the old Styrofoam floats are removed and replaced with modern Polycarbonate floats that do not deteriorate or become water logged. We are rapidly approaching 100% replacement.
7. The Harbormaster has a penchant for beautification and all of the objects that have suffered from weathering and neglect have been or are being repaired, repainted, restructured, and made whole and attractive. Structures, gates, signs, display boards, trash can surrounds, roofing, our flagpole, statues, landscaping and much, much more have been cleaned up, upgraded, painted, polished, detailed, or replaced.
8. The HM has recruited Volunteers to be lead in several crucial areas of Marina management for efficiency.

9. A Kayak/Small Boat lead person was assigned the task of organizing and labeling all of our Kayak racks. In addition she is stimulating community participation in kayak activities to get more people involved in the Waterfront. We are aggressively embarking on a campaign to build a floating kayak rack to make kayaking more available for community members. Already we have a specialized launch device that makes getting into and out of kayaks far easier and safer.

10. Again this year, because of incredible volunteer labor, we were able to add to the Reserve fund, above and beyond what is required, by lowering pressure on operating expense money.

11. Where private marinas like ours spend thousands of dollars employing services that help them keep their permits in order, Cape George has benefited from extreme talents in this area from our long-standing permit specialist, Gary Rossow who has passed the torch to Geoff McMichael's who has done an impressive job of navigating through the permit process during this particularly challenging year.

12. Richard Vandemark has also saved us thousands of dollars by being our engineering design specialist. He has furnished all the technical drawings required for the permit process as well as every drawing needed for construction and/or maintenance. Beyond this he has expertise in materials specification and acquisition that has saved us thousands of dollars.

13. Knowing that our docks are aging we have concluded an exhaustive study on how to move forward responsibly. We have researched the effectiveness and efficiency of continuing to patch and repair suspect dock sections, to total dock replacement marina wide. We have examined all the different materials one can use to construct new docks and evaluated the best ways to keep us well within the boundaries of the regulating agencies. We have chosen to stay with wood docks covered by fiberglass grid decking. The FG decking allows light to pass through to the eel grass and other organisms under our docks and is far safer than a slippery wood deck. This is a several year's kind of project to swap out wood with fiberglass.

Respectfully,
Craig Muma
Marina Committee Chair

Cape George Colony Club Nominating Committee
2023 Annual Meeting Report

The committee met numerous times this year prior to the 2023 Board of Trustee election. They reviewed and discussed potential candidates and after one-on-one approaches, working with other committees, newsletter articles and posted notices, three candidates stepped forward to run for the three open seats. The committee organized two Meet the Candidates forums, one in person at the Clubhouse on May 21st and the other via Zoom prior to the June 26th Study Session.

The committee also reviewed the Nominating Committee Charter from 2007, made a few changes and submitted back to the Board for the April Study Session.

Cape George Community Pool Committee
Annual Report
June 30th, 2023

Financial Report

End of July 2022 - \$6,422.87

End of June 2023 - \$20,300.66

July 2022 was a busy month upgrading the aesthetics of the pool by installing new banners and adding a new equipment storage rack, along with new barbells, kick boards, and noodles.

The months that followed we added shower curtains, mirrors, hand bars, mats and baby changing tables to the changing rooms, and a lap pool time clock for the pool. Due to demand, we also added an additional water polo rebounder and 2 water polo balls, youth and adult.

The pool deck between the lap pool and the kiddie pool was repaired in December 2022. There is no more water puddling and it really enhances the look of the pool deck.

The aerobics class is in its 2nd year under lead, Patty Dunmire. It continues to grow and is offered 3 days a week.

The attendance at the pool, in general, has also grown. Ross Anderson and Nancy Charpentier helped us analyze the fob entries into the pool. The results were outstanding! Over half the community used the pool at least once in 2022.

Penny Jensen, Pool Chair, resigned Nov. 2022. She was an amazing leader and we were sorry to see her go. I, Kriss Edwards, was nominated and approved to be the new Pool Chair.

2023 started off with discussions about the pool reserve schedule. We narrowed it down to resurfacing the pool shell and replacing the boilers with a single, more advanced, propane heater as a backup for the current heat pump. Both projects are scheduled to be completed before the end of 2023.

The 2nd Annual Cape George Community Pool Fundraiser happened in the month of May, followed by a Thank You To The Community Barbecue. We received \$17,593.50 in donations from swimmers, non-swimmers, the Social Club, and the Fabric Sale. It was truly a community effort! The funds will go towards the pool shell resurfacing, water activities and equipment, and upgrades to the operations of the pool.

Your Community Pool Committee is diverse, creative, and committed to continuing to improve and upgrade the Cape George Community Pool.

Kriss Edwards, Pool Chair

ROADS AND BUILDING COMMITTEE ANNUAL REPORT

July 2023

Committee Members: Dave Baker (Co-Chair), Betsy Coddington (Board Representative), John Dwyer (Board Representative), Mike Hinojos, Robert Holtz, George Martin (Co-Chair), Richard VanDeMark, and Bill Woodson.

This year the committee strived to meet monthly rather than quarterly as stated in the charter. This facilitated greater conversations on other issues rather than just roads, building and earthworks permits. We completed a driveway connection survey of the community and at the request of the Board, reviewed our charter and submitted revisions for the Board approval.

During the past year the committee approved the following 20 Building Permits and 7 Earth Works Permits:

July 22 Building Permits Issued:

- Gulin - 121 N Palmer

Earth Works Permits Issued:

- Mueller - 70 Spruce Dr
- Zoellick - 330 S Palmer
- Jones / DCI - 171 Pine Dr

Aug. 22 Building Permits Issued:

- McGruder - 407 Saddle
- Gilmore - 151 Sunset
- Mueller - 70 Spruce Dr
- King - lot 8 Victoria Loop
- Vermilion - 56 Huckleberry
- Dawes - 318 Ridge Dr

Earth Works Permits:

- King - lot 8 Victoria Loop
- Dawes - 318 Ridge Drive

Sept, 22 Building Permits Issued:

- None

Earth Works Permits Issued:

- None

Oct. 22 Building Permits Issued:

- Fye - 225 San Juan
- McGruder - 407 Saddle
- Zoellick - 330 S Palmer

Earth Works Permits Issued:

- Vermilion -56 Huckleberry

Nov. 22 Building Permits Issued:

- Thayer - 391 Victoria Loop
- Pierle - 170 N Rhododendron
- Jackman - 141 Alder Dr

Earth Works Permits Issued

- Jackman - 141 Alder Dr

Jan. 23 Building Permits Issued

- None

Earth Works Permits Issued

- None

Mar. 23 Building Permits Issued

- Curley - 38 Fir
- Adams - 94 Alder
- McGruder - 407 Saddle

Earth Works Permits Issued

- None

May 23 Building Permits Issued

- Hayward - 91 S Rhododendron
- Eberl - 69 Hemlock
- Hawke - 191 Maple

Earth Works Permits Issued

- None

Dec. 22 Permits Issued

- None

Earth Works Permits Issued:

- None

Feb. 23 Building Permits Issued

- Brookfield - 106 Cole
- Gibbons - 30 Maple

Earth Works Permits Issued

- None

Apr. 23 Building Permits Issued

- None

Earth Works Permits Issued

- None

June 23 Building Permits Issued

- None

Earth Works Permits Issued

- None

Respectfully Submitted,
George W. Martin, Co-Chair
Buildings and Roads Committee

CAPE GEORGE COLONY CLUB
WATER ADVISORY COMMITTEE ANNUAL REPORT
June 2022 – June 2023

Members: Marty Gilmore – Chair, Thad Bickling, Stewart Pugh, Carl Berger, Steve King, Scott Carpenter (part year), and Mark Costanti (part year). Other meeting attendees included Marnie Levy - CG Manager, and Jose Escalera - Water System Manager.

The Committee is advisory to the Board of Trustees on all matters pertaining to the water system and works to maintain the integrity and quality of the water system. The Committee does not operate the water system. Committee membership is approved by the Board. Meetings are typically held in the Clubhouse on the second Tuesday of each month. The Committee did not meet in August or December. Meeting reports are provided to the Board after each meeting.

Cape George currently has 544 billed water connections. We have 15 additional unbilled connections, 10 that belong to Cape George and 5 with no current water use.

The committee reviewed its Charter and made minor recommendations to the Board; the Board accepted the changes.

The main items of Committee business from June 2021 – June 2022 were as follows:

OPERATIONS

1. Tank diving and internal inspection was completed and no issues were found.
2. The telemetry system was installed and is working well. This will allow better tracking of system operations and faster response during shutdowns.
3. A water leak under Hemlock St was located and repaired. The material used for the piping was unusual and obtaining parts delayed the repair. Additional spares have now been ordered.
4. Cape George owns four backflow prevention devices and these require annual testing. Two of the devices were installed incorrectly and have been reinstalled. One device failed and has been replaced.
5. Two water sample tests were positive for coliform bacteria. All subsequent tests have been negative. It is believed that the samples were contaminated during sample gathering because sample points are multi-use. New dedicated sample points will be installed to reduce the likelihood of contamination.
6. Signs were added at the tank farm advising that unauthorized entry is a federal offense.
7. After each water meter reading cycle, Stewart Pugh reviews the 'leak report' and contacts residents that are shown to have a water leak. That helps the owner to reduce any water overage costs and is an important part of our water use efficiency efforts as required by the Dept. of Health. This individual contact is in addition to the reminder postcards sent by the office to notify residents that they have exceeded their monthly allowance.
8. Data was gathered from monthly well logging and reporting as part of our mandatory annual water efficiency study. Cape George has now purchased a sonic meter to allow well depths to be measured frequently and accurately.

WATER QUALITY

1. Federal and state laws require every water system operator to take periodic water quality samples to test and document levels of a list of potential contaminants. Results in excess of the established maximum contaminant level would require corrective action. The laws require the water system operator to publish and send a Consumer Confidence Report (CCR) to every customer showing the annual test results. Copies of the most recent CCR can be obtained at the office. Cape George has a water filtration and treatment system to maintain high water quality.
2. Cape George prepares and submits an annual Water Use Efficiency Report which is required by DOH and is mailed to all members. The 2022 Report was sent earlier this month.
3. We conduct an annual cross connection control survey and testing program for backflow assembly valves on individual connections, primarily for irrigation systems, boiler systems and some water quality systems. This year the cross-connection update will cover approximately one-third of the residents; questionnaires were sent to residents to identify system changes. Any valve tests must be conducted by independent, certified contractors (typically plumbers) at the owners' expense and results reported to the office.

BUDGET AND RESERVES

1. The Committee reviewed and provided input on the annual water operations budget as well as on-going expenses throughout the year.
2. The Committee provided detailed input to the Level 2 Reserve Study for the water system. Work on the Reserve Study was the main task of the committee during the second half of this reporting period.
3. 27 households were billed for excess water use in 2022.
4. Fee for a new water hook-up was increased to \$5000.

WATER MANAGEMENT

1. Jose Escalera, the licensed Water Manager, oversees the technical and health-related water system operations.
2. Day-to-day operation of the water system such as operation of the pumps, tanks and filter treatment system, meter reading, leak repairs and new connections are performed by the Manager (Marnie) and staff (Donnie). Emergency coverage is provided 24/7 as needed.
3. The committee reviewed Cape George Rule CP08, Water System, and developed proposed modifications to CP08a, the Water Connection and Use Permit. The proposed changes were approved by the Board.
4. Scott Carpenter resigned from the committee. Mark Costanti was approved and joined the committee.

CAPE GEORGE COLONY CLUB

Consumer Confidence Report 2022

Is my water safe?

We are pleased to present this year's Annual Water Quality Report (Consumer Confidence Report) as required by the Safe Drinking Water Act (SDWA). This report is designed to provide details about where your water comes from, what it contains, and how it compares to standards set by regulatory agencies. This report is a snapshot of last year's water quality. We are committed to providing you with information because informed customers are our best allies.

Do I need to take special precautions?

Some People may be more vulnerable to contaminants in drinking water than the general. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers, EPA Center for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

Where does my water come from?

Cape George water comes from 3 wells located in the Ed Skowyra Memorial Water Facilities located in the Highlands on Johnson Ave. The wells are approximately 300' deep. There are 4 Reservoirs located in the facility that can store a total of 207,452 gallons.

Source water assessment and its availability

At the office there is information on the well head protection program located in the water system plan. It details the importance of keeping the environment around the well field free of chemicals and other contaminants.

Why are there contaminants in my drinking water?

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's (EPA) Safe Drinking Water Hotline (800-426-4791). The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animal or from human activity:

Microbial contaminants, such as viruses and bacteria, that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife; inorganic contaminants, such as salts and metals, which can be naturally occurring or results from urban stormwater runoff, industrial, or domestic wastewater discharges, oil and gas production, mining, or farming; Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses;

Organic Chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic system; and radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities. In order to ensure that water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration (FDA) regulation establish limits for contaminants in bottled water which must provide the same protection for public health.

Microbiological testing of water helps protect the public from diseases. The Safe Drinking Water Act requires the purveyors of water systems to accomplish many periodic tests to detect possible health problems caused by water borne bacteria and naturally occurring elements.

Each month at least two water samples are taken and tested for TOTAL COLIFORM BACTERIA. Total coliform bacteria can be naturally present in the environment. Their presence is an indicator that other potentially harmful bacteria may be present. If coliform bacteria are detected in the monthly water sample, the testing laboratory automatically tests for forms of E.coli. Some types of E.coli bacteria can cause slight to serious illness. In September we had two samples taken on the same day test positive for COLIFORM BACTERIA, Eight follow-up samples were then taken. All samples came back absent present (negative).

Volatile Organic Contaminants (VOC)

The 2022 test from our wells, which checks some 62 compounds associated with the manufacturing or industrial processes, came back as LESS THAN the state reporting limit. This analysis is performed every 6 (six) years.

For a full report please contact the Cape George Colony Club Office.

How do I get involved?

Information is available at the Cape George Colony Club office opportunities to get involved in the water system.

Description of Water Treatment Process

Your water is treated by oxidation followed by filtration. Filtrations removes particles suspended in the source water. Particles typically include clays and silts, natural organic matter, iron and manganese, and microorganisms. Oxidation involves the addition chlorine and potassium permanganate to bring iron and manganese in the water into a state that can be filtered. Because chlorine is added in the treatment process there is disinfection occurring. Disinfection is considered to be one of the major public health advances of the 20th century.

Water Conservation Tips

Did you know that the average U.S household uses approximately 400 gallons of water per day or 100 gallons per person per day? Luckily, there are many low-cost and no-cost ways to conserve water. Small changes can make a big difference – try one today and soon it will become second nature.

- Take short showers – a 5-minute shower uses 4 to 5 gallons of water compared to up to 50 gallons for a bath.
- Shut off water while brushing your teeth, washing your hair and shaving and save up to 500 gallons a month.
- Use a water-efficient showerhead. They're inexpensive, easy to install, and can save you up to 750 gallons a month.
- Run your clothes washer and dishwasher only when they are full. You can save up to 1,000 gallons a month.
- Water plants only when necessary.
- Fix leaky toilets and faucets. Faucets washers are inexpensive and take only a few minutes to replace. To check your toilet for a leak, place a few drops of food coloring in the tank and wait. If its seeps into the toilet bowl without flushing, you have a leak. Fixing it or replacing it with a new, more efficient model can save up to 1,000 gallons a month.
- Adjust sprinklers so only your lawn is watered. Apply water only as fast as the soil can absorb it and during the cooler parts of the day to reduce evaporation.
- Teach your kids about water conservation to ensure a future generation that uses water wisely. Make it a family effort to reduce next month's water bill.
- Visit www.epa.gov/watersense for more information.

Source Water Protection Tips

Protection of drinking water is everyone's responsibility. You can help protect your community's drinking water source in several ways:

- Eliminate excess use of lawn and garden fertilizers and pesticides- they contain hazardous chemicals that can reach your drinking water source.
- Pick up after pets.

- If you have your own septic system, properly maintain your system to reduce leaching to water sources or consider connecting to a public water system.
- Dispose of chemicals properly; take used motor oil to a recycling center.
- Volunteer in your community. Find a watershed or wellhead protection organization in your community and volunteer to help. If there are no active groups, consider starting one. Use EPA's Adopt Your Watershed to locate groups in your community, or visit the Water Information Network's How to Start a Watershed Team.
- Organize a storm drain stenciling project with your local government or water supplier. Stencil a message next to the street drain reminding people "Dump No Waste – Drains to River" or "protect Your Water". Produce and distribute a flyer for households to remind residents that storm drains dump directly into your local water body.

Other information

We have updated our Well and Reservoir float system with a state-of-the-art SCADA system. We now can monitor our reservoirs and control our Wells remotely.

Additional Information for Lead

If present, elevated levels of lead can cause health problems, especially pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Cape George Colony Club is responsible for providing high quality drinking, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline at <http://www.epa.gov/safewater/lead>

Additional Information for Arsenic

While your drinking water meets EPA's standard for arsenic, it does contain low levels of arsenic. EPA's standard balances the current understanding of arsenic's possible health affects against the cost of removing arsenic from drinking water. EPA continues to research the health effects of low levels of arsenic which is a mineral known to cause cancer in humans at high concentrations and is linked to other effects such as skin damage and circulatory problems.

Water Quality Data Table

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of contaminants in water provided by public water systems. The table below list all of the drinking water contaminants that we detected during to calendar year of this report. Although many more contaminants were tested, only those substance listed below were found in your water. All sources of drinking water contain some naturally occurring contaminants. At low levels, these substances are generally not harmful in your drinking water. Removing all contaminants would be extremely expensive, and in most cases, would not provide increased protection of health. A few naturally occurring minerals may actually improve the taste of drinking water and have nutritional value at low levels. Unless otherwise noted, the data presented in this table is from testing done in the calendar year of this report. The EPA or the state requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants do not vary significantly from year to year, or the system is not considered vulnerable to this type of contamination. As such, some of our data, though representative, may be more than one year old. In this table you will find terms and abbreviations that might not be familiar to you. To help better understand these terms, we have provided the definitions below the table.

Non-Detects (ND) - laboratory analysis indicates that the constituent is not present.

Parts per million (PPM) or Milligrams per liter (mg/l) - one part per million corresponds to one minute in two years or a single penny in \$10,000.

Parts per billion (PPB) or Micrograms per liter - one part per billion corresponds to one minute in 2,000 years, or a single penny in \$10,000,000.

Parts per trillion (PPT) or Nanograms per liter (nanograms/l) - one part per trillion corresponds to one minute in 2,000,000 years, or a single penny in \$10,000,000,000.

Parts per quadrillion (PPQ) or Picograms per liter (picograms/l) - one part per quadrillion corresponds to one minute in 2,000,000,000 years or one penny in \$10,000,000,000,000.

Picocuries per liter (pCi/L) - picocuries per liter is a measure of the radioactivity in water.

Millirems per year (mrem/yr) - measure of radiation absorbed by the body.

Million Fibers per Liter (MFL) - million fibers per liter is a measure of the presence of asbestos fibers that are longer than 10 micrometers.

Nephelometric Turbidity Unit (NTU) - nephelometric turbidity unit is a measure of the clarity of water. Turbidity in excess of 5 NTU is just noticeable to the average person.

Action Level - the concentration of a contaminant that if exceeded, triggers treatment or other requirements that a water system must follow.

Treatment Technique (TT) - A treatment technique is a required process intended to reduce the level of a contaminant in drinking water.

Maximum Contaminant Level - The "Maximum Allowed" (MCL) is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Maximum Contaminant Level Goal - The "Goal" (MCLG) is the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

Maximum Residual Detection Limit or (MRDL) – The Highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Maximum Residual Detection Limit Goal or (MRDLG) – The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

Analyte DOH Num	Analyte Name	Result Range	Result Quantity	Maximum Contaminant Level	State Reporting Limit	Units
0412	DICHLOROACETIC ACID	LT	1.0000		1.0000	ug/L
0413	TRICHLOROACETIC ACID	LT	1.0000		1.0000	ug/L
0415	DIBROMOACETIC ACID	LT	1.0000		1.0000	ug/L
0416	HAA(5)	N/D		60.4000		ug/L
0411	MONOCHLOROACETIC ACID	LT	2.0000		2.0000	ug/L
0414	MONOBROMOACETIC ACID	LT	1.0000		1.0000	ug/L
0027	CHLOROFORM	EQ	0.5600		0.5000	ug/L
0028	BROMODICHLOROMETHANE	EQ	0.5000		0.5000	ug/L
0029	DIBROMOCHLOROMETHANE	EQ	0.5000		0.5000	ug/L

0030	BROMOFORM	EQ	0.5000		0.5000	ug/L
0031	TOTAL TRIHALOMETHANE	EQ	0.5600	80.4000		ug/L
0020	NITRATE-N	LT	0.5000	10.0000	0.5000	mg/L
0037	2,4 - D	LT	0.1000	70.0000	0.1000	ug/L
0038	2,4,5 TP (SILVEX)	LT	0.2000	50.0000	0.2000	ug/L
0134	PENTACHLOROPHENOL	LT	0.0400	1.0000	0.0400	ug/L
0135	2,4 DB	LT	1.0000		1.0000	ug/L
0136	2,4,5 T	LT	0.4000		0.4000	ug/L
0137	DALAPON	LT	1.0000	200.0000	1.0000	ug/L
0004	ARSENIC	EQ	0.0080	0.0104	0.0010	mg/L
0010	MANGANESE	LT	0.0100	0.0500	0.0100	mg/L
0138	DICAMBA	LT	0.2000		0.2000	ug/L
0139	DINOSEB	LT	0.2000	7.0000	0.2000	ug/L
0140	PICLORAM	LT	0.1000	500.0000	0.1000	ug/L
0220	BENTAZON	LT	0.5000		0.5000	ug/L
0221	DICHLORPROP	LT	0.5000		0.5000	ug/L
0223	ACIFLUORFEN	LT	2.0000		2.0000	ug/L
0225	DCPA ACID METABOLITES	LT	0.1000		0.1000	ug/L
0226	3,5 DICHLORBENZOIC ACID	LT	0.5000		0.5000	ug/L
0165	GROSS ALPHA	LT	3.0000		3.0000	pCi/L
0166	RADIUM 228	LT	1.0000	5.0000	1.0000	pCi/L

This report was prepared by:

Jose Escalera, May 2023

Water Manager Phone (360) 821-8253

Workshop Committee Annual Report
July 2023

Major accomplishments of the Workshop Committee since June 2022:

- Held Salmon BBQ as a standalone event.
- Assisted with Marina rummage sale.
- Made a replacement bench for the fitness room.
- Repaired vandalized gazebo in Memorial Park
- Repaired a table in the clubhouse.
- Used Workshop Committee funds to upgrade the planer, purchase additional hand and power tools, replace broken pressure washer.
- Held an introductory woodworking class for Cape George members.

Plans for the next year include:

- Holding the Salmon BBQ.
- Helping with the Marina rummage sale.
- Hold member training classes as public health conditions allow.

Cape George Social Club Annual Report 7/6/2023

Given the lack of activities over the past few years, our expenses have diminished quite a bit. Other than gift cards for new members (\$320) and band costs for Band on the Beach (\$1,400) we've spent very little. A donation of \$4,000 was given to the Pool Committee to help cover the additional cost of pool resurfacing in the next few months.

Our income, however, has remained fairly steady with newsletter ad sales bringing in \$920 in 2022 and \$1,854 in 2023 thus far. Granny's Attic brought in \$6,107 in 2022 and an incredible \$8,386 in 2023. Our current balance in Granny's Attic account is \$27,217 and in our non-designated account \$11,423 for a total of \$38,640.

The big project we are working on is a major upgrade to the picnic shelter on the clubhouse lawn. Thank you to Richard VanDeMark for the drawings and to Brad Taylor who has offered to help with construction. We anticipate spending \$15,000-\$20,000 which will include bringing electrical up to code, building pony walls with durable weather-tolerant metal panels, hanging market lights all the way around and shade screens on the west side. Work will commence soon with pressure washing, painting and preparation. Budget permitting, there could be a propane heater as well for the chilly evenings.

Memorial Day and July 4th barbecues were well attended and have kicked off our summer season. Due to fire danger, charcoal grills are prohibited in Jefferson County. There is a propane grill on loan at the picnic area, you just need to bring your own propane tank if you plan to grill.

Just a reminder to everyone, if you live here, you are part of the Social Club. Our leadership team includes Bianca Thayer, Lori VanDeMark, Cassie Reeves, Reesa Rees, Susan Keller, Nina Dortch, Marta Krissovich, Dianne Tamblyn, and Linda Mollino. These are the folks who make decisions on how funds will be spent and who show up at events to set up, serve and clean up. Formal meeting is once a year, if you're interested in being part of the leadership team, please contact us!

Respectfully submitted,

Cassie Reeves, Treasurer, Cape George Social Club

